

## SPECIAL EDUCATION STUDENT TEACHING REQUIREMENTS

In addition to the Responsibilities of the Student Teacher outlined in the Student Teaching Handbook, the successful completion of the following tasks is required for students who are seeking a special education license. Copies and/or documentation of each task must be provided to your University Supervisor and included in your final portfolio. **White/black out or change all names to protect confidentiality.** Artifacts specific to your placement and a timeline for completion of all tasks will be discussed with your University Supervisor and Cooperating Teacher before or during the first week of your placement.

### I. Classroom Management/Knowledge of Diverse Learners

- \_\_\_\_\_ Identify at least one student who exhibits a behavior that interferes with his/her learning or the learning of others
- \_\_\_\_\_ Conduct a functional behavior assessment (FBA) for the identified student
- \_\_\_\_\_ Create or update a behavior intervention plan (BIP) for the student based on your FBA
- \_\_\_\_\_ Implement the behavior intervention plan (BIP) for the student

### II. Assessment/Instructional Planning

- \_\_\_\_\_ Administer assessments for at least one student with the goal of writing an IEP/IFSP. List them here: \_\_\_\_\_
- \_\_\_\_\_ Create a sample IEP or IFSP for the same student
- \_\_\_\_\_ Create an IEP at a glance or similar document for the same student

### III. Communication Techniques/Positive Relationships

- \_\_\_\_\_ Participate in at least one IEP or IFSP meeting
- \_\_\_\_\_ Write a letter to families at the beginning of your placement introducing yourself
- \_\_\_\_\_ Communicate with parents and other team members in a professional manner through emails, phone calls, progress reports, in person conversations or other means